

# ARPS BOOKING FORM

FOR OFFICE USE ONLY	Return Method	
Received Date:	Overseas Courier	Personal Collection
Booking Confirmation Date:	UK Courier (£18 Paid)	Non Return



All fields are mandatory  
Please Complete in BLOCK CAPITALS

1. PERSONAL DETAILS

Membership Number	(If applicable)	Date of Birth			dd   mm   yy
Title	First Name(s)	Surname			

2. CONTACT INFORMATION

Address	City
	County
Country	Postcode
Contact Number	Email

3. ASSESSMENT DATE [Click here for available assessment dates.](#)

Preferred Assessment Date			Genre
dd   mm   yy			
Do you plan to attend the assessment in person?	Yes	No	I'll attend online

\*Photobooks Genre is held without an audience



Please note you must send your final submission to us at least 21 days prior to the Assessment Date

4. SUBMISSION FORMAT Please indicate which format you intend to submit (One only)

\*Please skip this section if Photobooks Genre is selected

PRINT	DIGITAL	BOOK
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5. TERMS & CONDITIONS you must sign the following in order for your booking to be processed.

I have read and agree with the the RPS Privacy Policy ([www.rps.org/privacy-policy](http://www.rps.org/privacy-policy))

I have read and agree to abide by the Distinctions Terms & Conditions ([www.rps.org/distinctions-terms-conditions](http://www.rps.org/distinctions-terms-conditions))

Applicant Signature	Date		
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On receipt of this Booking Form, a confirmation email will be sent to the email address stated above. You will find the *Submission Details Form* attached to the confirmation email, which must be completed and returned with your submission.

6. APPLICATION FEE  
Associate Submission Fee

[All prices valid until 31/12/2024]

£120.00

Concessions

£60.00

Full Time Student | 25 & Under | Disabled  
(Please include proof of status with this form)

7. RETURN POSTAGE

[All prices valid until 31/12/2024]

UK

£18 Mainland UK Courier\* (up to 10kg)

Non-Return

Personal Collection

OVERSEAS

Courier\*\*

Non-Return

\*Maximum claim for loss of portfolio is £50

\*\*Payment will be debited from your credit card for the return of your Portfolio up to the value of £90. If postage is over £90, your authorisation will be requested. When paying by PayPal, please also include card details so that return postage can be taken.

TOTAL £

8. PAYMENT METHOD

CHEQUE

Please make cheques payable to The Royal Photographic Society

PAYPAL

Please pay distinctions@rps.org. In the message box please type your name then ARPS followed by your assessment date. E.g. Jo Bloggs ARPS DD/MM/YY

CARD

Visa | Mastercard | Maestro

Expiry Date (MMYY)

Overseas applicants are requested to make payment in sterling

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PLEASE RETURN THIS FORM TO:

The Distinctions Department, The Royal Photographic Society, RPS House, 337 Paintworks, Bath Road, Arnos Vale, BRISTOL, BS4 3AR, United Kingdom

OR Email: distinctions@rps.org